

Schedule of Fees

Pioneer Park Fees

In City Residents        \$30.00/day  
Out of City Residents    \$50.00/day

Plus a \$25.00 refundable clean up fee

Ridgetop Station Park

In City Residents        \$50.00/day  
Out of City Residents    \$75.00/day

Plus a \$25.00 refundable clean up fee

**RIDGETOP PARKS CLEAN UP/DAMAGE DEPOSIT FORFEITURE SCHEDULE**

Note: Ridgetop Parks Staff will complete a reservation checklist form at the end of scheduled reservation. Compliance or violations of rules will be determined and noted on the form at that time. Should any violations exceed the \$25.00 clean up/damage deposit fee on file, you will be billed by the City of Ridgetop for additional payment.

No show for reservation	Full Deposit
Late to arrive for reservation time	Hourly rate every 15 minutes
Late to leave for reservation time	Hourly rate every 15 minutes
Facility left unclean	Full Deposit
Trash not placed in trash cans	
Drinking or possession of alcoholic beverages	Full Deposit
Destruction or damage to facility	Billed for repair or replacement
Other unspecified damage	Billed for repair or replacement

The city reserves the right to designate the location of any tents which are erected, regardless of whether it is furnished by the city or the renter. The fee for erecting a tent furnished by the renter will be \$250.00 on any tent over the size of 20' x 20'.

The city reserves the right to designate the location of any stages which are erected, regardless of whether it is furnished by the city or the renter. The fee for erecting a stage furnished by the renter will be \$1,000.00.

Fundraising events will be charged a \$100.00 per day fee in addition to any other fees which may apply.

Any event using sound amplification will be charged a \$100.00 per day fee in addition to any other fees which may apply.

Food, beverage and/or merchandise sales will be charged a \$100.00 per day fee in addition to any other fees which may apply.

Participation fee including Run/Walks will be charged a \$100.00 per day fee in addition to any other fees which may apply.

These fees are at the discretion of the Park Board.

### Rules and Regulations:

1. Reservation fee and deposit (if needed) must be paid within three (3) working days from the date reservation is made or the reservation will be cancelled.
2. Cancellation policy: The full reservation fee will be refunded with a two-week notification prior to the event. One half of the reservation fee will be refunded with on-week notification prior to the event. There will be no refunds given due to bad weather.
3. **YOU MUST HAVE THE PINK COPY OF THE RESERVATION AGREEMENT WITH YOU TO UTILIZE THE RESERVED PARK FACILITIES.** Use the shelter only the hours you have reserved. There is a 30-minute span of time between shelter reservations. If someone is using the shelter when you arrive, show your agreement to them and politely ask them to leave. If they refuse to leave, notify City Hall (615) 859-0596 or Police Officer (615)-405-8100.
4. You must arrive and depart for your scheduled reservation on time or inform City Hall at (615) 859-0596 24 hours in advance of any change in reservation time.
5. **Please leave the shelter the way you found it. If anything is damaged please notify City Hall (615) 859-0596 or Emergency Contact (615)-440-2616 immediately. If not, you will be responsible for it.**
6. Decorating, setup, break down, and clean up need to be included in rental time.
7. No active games or sports maybe conducted inside shelters; you must go outside to do so.
8. There is to be no gambling, drinking, or possession of alcoholic beverages and/or narcotics in any of the facilities.
9. School group shelter reservation/cancellation:
  - a. Should a school group call in advance and cancel shelter reservations prior to the day of scheduled reservation, a full refund will be issued.
  - b. If the weather is cloudy on the day of the school group's reservations, the school is encouraged to use the shelter. The school will not receive a refund for cloudy weather.
  - c. If it is raining on the day of a school group's reservation, a full refund will be issued.
10. There is a \$ \$25.00 charge for checks returned due to insufficient funds.

## Visitor's Rules and Regulations

### General Rules:

1. Horseplay is not permitted on trails.
2. Abusive language is not permitted.
3. Food, drink, and smoking are permitted in the grass area.
4. No alcohol of any kind allowed.
5. No unattended children under 13 years of age are permitted.
6. Children 7-12 years old must be attended by a person 13 years of age or older.
7. One adult per ten children is required for all groups.
8. The City is not responsible for lost or stolen articles.
9. No public display of affection is permitted.
10. Use receptacle for all trash, do not litter.
11. No one under the age of 18 shall smoke.
12. Motorized vehicles are confined to the roads and parking areas and are not to be driven on any turf or trail unless so directed by a police officer or park employee.  
Unauthorized vehicles driving on the trails are subject to a \$50.00 fine.

### Aviation:

No person shall voluntarily bring, land, or cause to descend or alight within or upon any park, any airplane, flying machine, balloon, parachute, or other apparatus for aviation. "Voluntarily", in this context, shall mean anything other than a forced landing. Any landing other than one caused by mechanical or structural failure of the aircraft or any of its parts, shall be deemed to have been made voluntarily, and this shall include landings caused by error or oversight, negligence or failure to comply with F.A.A. regulations or rulings. No person shall in any park engage in toy aviation, model boating or model automobiling.

These rules have been developed to assist in providing a clean, pleasant, and safe environment for everyone.