



Building, Zoning, Grading Combination Permit Application

Department of Building and Zoning Code 1730 Hwy 41 So. Ridgetop TN 37152

Phone 615-859-0596

Fax 615-859-0025

PLUMBING

LOCATION	Street Address _____	OWNER	Name _____
	Lot # and Block # _____		Street Address _____
	Subdivision/Shopping Center _____		City, State, Zip _____
	Tax Map # _____ Parcel _____		Phone # (____) _____
Address must be clearly marked at lot/parcel driveway area		Cell Phone # (____) _____	

CONTRACTOR	Name _____	ARCHITECT/ENGINEER	Name _____
	Street Address _____		Street Address _____
	City, State, Zip _____		City, State, Zip _____
	Phone # (____) _____		Phone # (____) _____
	Cell Phone # (____) _____		Cell Phone # (____) _____
	License # _____ Exp Date _____		License # _____ Exp Date _____
Received Valid Workman's Comp Certificate Yes No			

PLUMBER (LLP)	Name _____	MECHANICAL	Name _____
	Street Address _____		Street Address _____
	City, State, Zip _____		City, State, Zip _____
	Phone # (____) _____		Phone # (____) _____
	Cell Phone # (____) _____		Cell Phone # (____) _____
	License # _____ Exp Date _____		License # _____ Exp Date _____

BUILDING	<input type="checkbox"/> New One/Two Family Residential	<input type="checkbox"/> New Commercial	Occupancy Class _____ Group _____	<input type="checkbox"/> Sprinkled
	<input type="checkbox"/> Residential Addition	<input type="checkbox"/> Commercial Addition	Floor Area Sq. Ft. _____	<input type="checkbox"/> Unsprinkled
	<input type="checkbox"/> Residential Alteration	<input type="checkbox"/> Commercial Alteration	Number of Stories _____	
	<input type="checkbox"/> Residential Repair	<input type="checkbox"/> Commercial Repair	Number of Plumbing Fixtures _____	<input type="checkbox"/> R.A. Construction
	<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Demolition	Number of Gas Taps _____	Type _____
	<input type="checkbox"/> Gas/Mechanical Only	<input type="checkbox"/> Moving	City Sewer Connection Yes No	
	<input type="checkbox"/> Plumbing Only	<input type="checkbox"/> Other _____	Number of Bedrooms _____	
	PDF or PDF/A copy of plans must be submitted to City Hall		Estimated Cost of Construction: \$ _____	

ZONING	District _____	Number of EXISTING dwellings on parcel _____
		Number of EXISTING Accessory Buildings on parcel _____
		Foundation Survey Required Yes No
Maximum Building Height: 35 feet from highest adjacent grade		Flood Plain Yes No (if yes, additional permit fee and elevation certificate is required)
Notes:		

GRADING	Grading permit must be issued prior to "any" land disturbing activity. EP & SC measures must be in place and inspected prior to any land disturbance.		Total Acres or Sq. Ft. _____
	Responsible Person for Erosion & Sediment Control: _____		Area to be Disturbed _____
	Phone # (____) _____ Cell Phone # (____) _____		Are there any water bodies, wetlands or sinkholes in the area of the site? Yes No
	TDEC Certification No _____ Exp Date _____		Notes:
	If the land-disturbing activity is equal to or greater than one-tenth (0.1) acre (4,356 sf) and less than one (1) acre in size, please supply a site plan of proposed activity on supplemental page of this application. Tennessee 811 must be called prior to any land disturbance activity!!		NPDES # _____

The applicant of this permit does hereby covenant and agree to comply with the regulations and laws of this jurisdiction pertaining to said building and site and to construct the proposed building or structure or to make the proposed change or alteration in accordance with the plans and specifications submitted herewith. I (the applicant) have read and understand the reverse side of this form and certify that the information and statements given on this application, drawings and specifications are to the best of my knowledge true and correct. I (the applicant) understand and agreed that any error, misstatement, or misrepresentation of fact, either with or without intention on my part, such as might be known, cause a refusal of this application or any alteration or change in plans made without approval of the Building Official or designee subsequent to the issuance of the building permit, shall constitute sufficient grounds for revocation of such permit. This permit shall expire after 180 days if work has not commenced or if it has been abandoned or suspended for a period of 180 days after work has commenced. I (the applicant) also agree to supply the following documents to Ridgetop City Hall prior to permit being issued:

Residential: must submit two (2) site plans, and one (1) set construction plans on paper and one (1) of each in a PDF or PDF/A format. **Commercial:** must submit two (2) site plans and two (2) construction plans on paper and one (1) of each in a PDF or PDF/A format.

Signature of Applicant _____ Date: _____

Applicant (print clearly) _____

OFFICE USE ONLY	Type of certificate required C of O C of C	Permit Fee \$ _____	TOTAL FEES
	Building Inspector _____ Date _____	EP & SC Fee \$ _____	
	EP & SC Inspector _____ Date _____	Sewer Fee \$ _____	
	Zoning Review _____ Date _____	Gas Fee \$ _____	
	Map # _____ Parcel # _____	Other Fees \$ _____	

REVERSE SIDE of Building Permit Application

ZONING INFORMATION:

Front Setbacks – A line delineating the minimum allowable distance between a street right of way or an official future street right of way line and the front of a building (roof overhang if any) on a lot. The front building setback line extends the full width of the lot and is parallel to or concentric with the street right of way. If the front property line is not clearly determinable, please contact your Plat Surveyor.

Rear Setbacks – A line delineating the minimum allowable distance between the rear property line and a building (roof overhang if any) on a lot (other than for a permitted accessory structure). The rear setback extends the full width of the lot.

Side Setbacks – A line delineating the minimum distance between the side property line and a building on a lot. The side line extends from the front building setback line to the rear building setback line.

It is the responsibility of the owner or authorized applicant to determine the correct boundaries for the purpose of measuring setbacks. Setbacks may be subject to additional field inspections for confirmation. **Note:** Private deed restrictions or private subdivision restrictions are not enforceable under this permit or building codes.

STORM WATER INFORMATION:

Grading Permit Criteria – If the site is equal to or greater than one (1) acre, a Tennessee Department of Environmental and Conservation storm water construction permit is required prior to applying for this permit. This grading permit shall expire one (1) year from the date of issue. After one (1) year, reapplication is required.

The complete Sediment and Erosion Control requirements are set fourth in the Tennessee Erosion & Sediment Control Handbook.

Grading will not be allowed until Erosion and Sediment Control measures have been installed by approved plans and inspected.

The contractor is required to follow the Tennessee Erosion & Sediment Control Handbook, latest edition.

For land disturbance of one (1) acre or more, a specific individual shall be designated to be Erosion and Sediment Control person on each site. This individual shall have a minimum training of the Level 1 – Fundamentals of Erosion Prevention and Sediment Control Workshop sponsored by TDEC or approved equivalent course. The responsible person must possess a valid certificate of completion.

The tracking of mud or other debris onto public Right-of-Way will not be tolerated. If that should occur, contractor must immediately clean such roadway or public Right-of-Way.

Inspections – The permit holder shall perform inspection of Erosion and Sediment Control measures weekly in dry periods, before anticipated storm events (or a series of storm events as intermittent showers over one (1) or more days) and within twenty-four (24) hours after any rainfall of one-half (0.5) inch or greater within a twenty four (24) hour period. During prolonged rainfall, daily inspections are necessary. All erosion control shall be repaired as necessary. The permit holder shall maintain record of such checks and repairs.

An undisturbed vegetative buffer of twenty-five (25) feet (as measured from the top of bank) shall be adjacent to all free flowing waters of the state.

Enforcement – If the permit holder has failed to properly install, maintain, or use proper structural and/or vegetative Erosion and Sediment Control measures as specified on the approved plans, the following shall occur:

First Offense – Written Warning (Maximum of two (2) days for compliance). If conditions warrant, a Stop Order shall be issued immediately.

Second Offense – Notice of Violation Issued, Stop Work Order issued, and Tennessee Environment and Conservation (TDEC) notification.

Third Offense – Assessment of a Civil Penalty for each day occurrences.

Each Additional Offense – Civil Penalty for each day of work continues and suspension of the subsequent permits.

Failure to Clean Up Site – Permit holder liable for three (3) times the cost of cleanup starting with the offense.

Penalties – Any person who violates any provisions of the Soil Erosion and Sedimentation Control Regulations or any permit condition or limitation or who fails to comply with any order issued by the Inspector shall be liable for civil penalty not to exceed two thousand five hundred dollars (\$2,500.00) for each violation per day. Each day during which the violation and/or failure to comply continues shall constitute a separate violation.

Building Safety Information:

As a general rule, all inspections must be scheduled a minimum of one (1) business day and Cancellations must be called into the Codes Office a minimum of two (2) hours before the scheduled inspection time or a re-inspection fee will be assessed. Inspection times are scheduled on a first come – first serve basis.

The Building Official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of the adopted codes. The permit holder of such permit shall proceed at the holder's own risk with the building operation and assurance that a permit for the entire structure will be granted.

Lot and/or Address numbers must be clearly posted on each permitted site at all times and for each inspection or an automatic rejection will be assessed. Permanent address numbers minimum 3.5 inches are required to be posted, or attached on a contrasting color surface of the building before final inspection.

Portable toilets must be provided if no other approved facility is available for immediate convenient workers, employees, staff, or sub-contractors.

Approved plans and permit card must be on site at all times and available for each inspection and all City of Ridgeway staff.

Any building code inspection may be waived if an inspection letter approving work is signed and an Engineer or Architect for that project currently registered in the State of Tennessee.

Safe and Accessible project sites are mandatory. If the Inspector cannot reasonably access the building by normal means of transportation, then a rejection of that inspection will result. If the inspector notices any unsafe act(s) or condition(s) at the inspection site, then a rejection of that inspection may result and a complaint will be filed against the permit holder to OSHA, the City of Ridgeway and/or proper State authorities.

No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made without approval for a Certificate of Occupancy or Certificate of Completion issued by the Building Official or his/her designee.

Grading Additional Information:

Any person who covers a Gas line or Sewer line Stub Out with earth or by any other means shall be fined up to two hundred and fifty dollars (\$250.00) per occurrence. If person is not known, then fine shall be applied to the owner of the property.

PLOT PLAN DIAGRAM



INSPECTOR: _____ PERMIT: _____

REMARKS: _____

NEED TO SHOW ALL WATER LINE, POWER LINES, GAS LINES AND SEWER LOCATION.