

City Meeting
Of
August 19, 2025

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:32 p.m., Tuesday, August 19, 2025. The meeting was held at City Hall.

Invocation

Bro. Dan Russell offered invocation. Mayor Shaw led the pledge of allegiance.

Roll Call

Present: Mayor Shaw, Alderman Gregory, Alderman Martin, Vice Mayor Gilmore, Alderman Senft, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent:

Approval of Minutes

The minutes of July 15, 2025, were presented for approval or corrections.

Motion made by: Alderman Gilmore

Second: Alderman Senft

Voting Aye: All

Voting No: None

Motion Carried.

Citizens Comments

John Neely

Commissioners & Department Reports

Finance and Administration:

Mayor Shaw reported we are currently working on the audit.

Public Works and Streets:

Mayor Shaw reported the city cut back overgrown trees and vegetation along roadways to improve visibility and safety. The city has scheduled cleanup of tree debris within the next two weeks to fully restore and clear all affected areas.

Parks and Recreation:

Vice Mayor Gilmore reported the soffit has been repaired on the restrooms at Ridgetop Station Park.

Vice Mayor Gilmore reported he would be burning brush in the park next week. The fire department will be onsite.

Vice Mayor Gilmore stated Brandon Frank Construction installed soffit and metal on the restrooms at Pioneer Park.

Vice Mayor Gilmore reported Smoke on the Ridge will be September 27, 2025, Experience Robertson County will be September 11, 2025, where the city will host at the train museum and the Reenactment will be at the end of October.

Mayor Shaw reported News Channel 2 has been filming in town and will be highlighting Ridgeway while reporting on cities in Robertson County.

Planning and Zoning and Codes Administration:

Alderman Senft reported the appeals board had heard a request concerning a business in a residential district. The board gave the residents 6 months to relocate the business. The time has expired, and the business has not relocated. The city will be citing the homeowner into court for noncompliance.

Alderman Senft reported two permits were issued this month.

Community and Economic Development:

Alderman Martin stated she had visited the firehall today and looked around. She was talking to people about how many pancakes they can make.

Utilities:

Mayor Shaw reported that the gas department completed thirty-five 811 locate tickets, 5 service orders, meter readings and disconnects and reconnects.

Mayor Shaw reported that the sewer department completed thirty-five 811 locate tickets, completed 3 service orders, and conducted 20 sewer tank inspections, specifically targeting inflow and infiltration (I/I) by monitoring sludge levels and identifying problem areas to mitigate excess water entering the system.

Fire and Police:

Alderman Gregory reported a total of 39 calls for July. There were 25 inside the city, 12 outside and 2 mutual aid calls.

Business Reports:

City Recorder:

Kelly Rider reported the mold repair in the office has been completed. The adjuster is working on processing the claim. The policy excludes mold but will cover the water damage.

Kelly Rider reported that the city has implemented cybersecurity software with VC3.

Kelly Rider reported as previously noted we are working with Crosslin to complete the audit.

Attorney Freeman:

No independent report.

Mayor Comments:

Mayor Shaw read a Proclamation Honoring Ms. Irma Jones Crutchfield on the occasion of her 90th birthday. The city proclaimed September 2, 2025, as Irma Jones Crutchfield day.

Old Business:

No old business

New Business:

Ordinance 2025-107, An Ordinance to set the property tax rate at the certified tax rate for fiscal year beginning July 1, 2025 thru June 2026

Alderman Senft made the motion to approve Ordinance 2025-107, An Ordinance to set the property tax rate at the certified tax rate for fiscal year beginning July 1, 2025 thru June 2026.

Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Ordinance 2025-108, An Ordinance to amend Ordinance 2016-104 to amend the Ridgetop Municipal Code, Title 12 Building, Utility, Etc. Codes, Chapter 1-7 Adopting the 2024 edition of the International Building Codes, 2018 International Energy Conservation Code, and 2024 National Electrical Code

Alderman Gregory made the motion to approve Ordinance 2025-108, An Ordinance to amend Ordinance 2016-104 to amend the Ridgetop Municipal Code, Title 12 Building, Utility, Etc.

Codes, Chapter 1-7 Adopting the 2024 edition of the International Building Codes, 2018 International Energy Conservation Code, and 2024 National Electrical Code. Vice Mayor

Gilmore seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Ordinance 2025-109, An Ordinance to amend Ordinance 2016-104 to amend the Ridgetop Municipal Code, Title 7 Fire Protection and Fireworks, Chapter 2-Fire Code, Adopting the 2024 edition of the International Fire Code

Alderman Senft made the motion to approve Ordinance 2025-109, An Ordinance to amend Ordinance 2016-104 to amend the Ridgetop Municipal Code, Title 7 Fire Protection and Fireworks, Chapter 2-Fire Code, Adopting the 2024 edition of the International Fire Code.

Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Resolution 25-09, A Resolution declaring certain property surplus to the needs of the City of Ridgetop, Tennessee, and calling for its disposal by selling as scrap or any other reasonable manner

Alderman Senft made the motion to approve Resolution 25-09, A Resolution declaring certain property surplus to the needs of the City of Ridgetop, Tennessee, and calling for its disposal by selling as scrap or any other reasonable manner. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Resolution 25-10, A Resolution amending the Public Records Policy

Alderman Gregory made the motion to approve Resolution 25-10, A Resolution amending the Public Records Policy. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

6613 Shedden Road Gas Service Installation Request

Mayor Shaw reported that Utility Manager Brian Dean is having a gas line installed at his home. Mr. Dean will be paying at the same cost as any other resident.

Bid approval for Red Oak Court Paving and Excavation

Alderman Senft made the motion to approve Red Oak Court paving and excavation bid in the amount of 18,995.00 from Cedar Ridge Service. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid approval for purchase of a lawnmower

Alderman Senft made the motion to approve the bid purchase of a 60 inch, 35 hp Hustler mower in the amount of 14,799.00 from Countryside Outdoor. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid advertisement for culvert replacement on Liebengood Road

Alderman Gregory made the motion to bid advertise for a culvert replacement on Liebengood Road. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid advertisement for Highland Drive paving

Alderman Gregory made the motion to bid advertise for paving on Highland Drive. Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Consider TextMyGov Proposal

Alderman Martin made the motion to accept the textmygov proposal in the amount of \$5,250 for the 1st year service and \$3,500 for recurring year for with a minimum of three-year term.

Alderman Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

City Workshop

Vice Mayor Gilmore made the motion to schedule workshop for September 16, 2025, at 5:30 p.m. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

There being no further business to come before the board, Vice Mayor Gilmore moved for adjournment. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Mayor Tim Shaw

Kelly Rider, City Recorder