

City Meeting
Of
February 18, 2025

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:30 p.m., Tuesday, February 18, 2025. The meeting was held at City Hall.

Invocation

Bro. Dan Russell offered invocation. Mayor Shaw led the pledge of allegiance.

Roll Call

Present: Mayor Shaw, Alderman Gregory, Alderman Martin, Alderman Gilmore, Vice Mayor Harrison, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent:

Approval of Minutes

The minutes of January 21, 2025 were presented for approval or corrections.

Motion made by: Alderman Gilmore

Second: Alderman Harrison

Voting Aye: All

Voting No: None

Motion Carried.

Citizens Comments

Dan Russell

Teresa Cress

Commissioners & Department Reports

Finance and Administration:

Vice Mayor Harrison reported the city has received \$226,419 in property taxes to date this fiscal year.

Vice Mayor Harrison reported the city made an emergency repair to the gas main on Woodruff Ave in the amount of \$44,285.

Public Works and Streets:

Mayor Shaw stated he has reported fourteen street light outages.

Parks and Recreation:

Vice Mayor Harrison reported to hopefully approve the Parks and Recreation Master Plan tonight. She stated this will open new doors for the parks and allow for the city to apply for grants.

Vice Mayor Harrison stated the concrete pad for the restrooms at Pioneer Park has been poured and she expects the fence around the basketball court to be installed in the next two weeks.

Vice Mayor Harrison reported the park board is working on the annual Easter Egg Hunt in April.

Planning and Zoning and Codes Administration:

Alderman Gilmore reported a stop work order was issued this month on Lynn Circle and a permit was issued for the fireworks tent at 1841 Hwy 41.

Community and Economic Development:

Alderman Martin reported she walked the property owned by the Chamber of Commerce on Hwy 41. She stated she wasn't sure it was something that would be really practical for us because this property is as you are leaving town. Alderman Martin stated she thinks it is the wrong side of the street for the sign.

Utilities:

Mayor Shaw reported the gas department completed thirty-nine 811 locate tickets, 8 service orders, meter readings and disconnects and reconnects, made an emergency repair on Woodruff Ave that replaced a 2" gas main. The repair was made by J B Gibbs in the amount of \$44,285.

Mayor Shaw reported that the sewer department completed thirty-nine 811 locate tickets, 9 service orders, pumped 2 tanks due to bad pumps and/or high sludge levels, changed 2 pumps, meter readings and disconnects and reconnects.

Mayor Shaw reported that the I/I project is going well. Thirty-five tanks have been pumped and inspected, seven control panels changed, twenty-nine lids replaced, twenty-five risers have been repaired or replaced, fifteen pumps changed, twenty-six filters replaced, and ten electrical repairs have been made.

Fire and Police:

Alderman Gregory reported a total of 26 calls for January.

Business Reports:

City Recorder:

Kelly Rider reported all items from Resolution 25-01 to surplus radio equipment were sold on govdeals in the amount of \$1,432.

Kelly Rider stated a public records request that was made of the city on September 26, 2024, for a video recording. Kelly stated she has made multiple attempts to request the production of this document from Alderman Martin and has sent a share file for her to assist in producing the video. Alderman Martin attempted to produce the record by jump drive however the city cannot

accept a device from an outside source. Alderman Martin stated she did not understand how to drag and drop the file to the requested share file link.

Kelly continues to respond to the applicant's request noting additional time needed. Kelly asked Attorney Freeman how best to handle this situation to remain compliant. Attorney Freeman ask if Alderman Martin knew a youth that might could assist. Attorney Freeman stated it is a security threat to accept the device that could potentially create a virus or contamination of the system. A citizen in attendance offered his assistance after the meeting. Alderman Martin thanked Mr. Trent.

Attorney Freeman:

Attorney Freeman reported the property at 1861 Woodruff Ave has still yet to apply for permits for construction, however they are working to resolve the sewer issue by installing three separate sewer tanks and connections.

Mayor Comments:

No Comment.

Old Business:

Ordinance 2025-101, An Ordinance Amending Ordinance 2024-102 for fiscal year beginning July 1, 2024 and ending June 30, 2025

Alderman Harrison made the motion to accept Ordinance 2025-101, An Ordinance Amending Ordinance 2024-102 for fiscal year beginning July 1, 2024 and ending June 30, 2025. Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

New Business:

Resolution 25-03, A Resolution applying for the 2025 Public Parks and Recreation Grant

Alderman Harrison made the motion to approve Resolution 25-03, A Resolution applying for the 2025 Public Parks and Recreation Grant. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Re-appoint Park Board Members

Alderman Harrison made the motion to re-appoint Anna Gregory and Krystal Lyons to the park board. Alderman Gilmore seconded.

Alderman Harrison...yes

Alderman Martin...yes

Alderman Gilmore...yes

Alderman Gregory...abstain

Mayor Shaw...yes

Motion Carried.

*Add Resolution 25-04, A Resolution to adopt the City of Ridgetop
2025 Parks and Recreation Master Plan to the agenda*

Alderman Harrison made the motion to add Resolution 25-04, A Resolution to adopt the City of Ridgetop 2025 Parks and Recreation Master Plan. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

*Resolution 25-04, A Resolution to adopt the City of Ridgetop
2025 Parks and Recreation Master Plan*

Alderman Harrison made the motion to approve Resolution 25-04, A Resolution to adopt the City of Ridgetop 2025 Parks and Recreation Master Plan. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid Advertisement for Paving of Lake Road

Alderman Harrison made the motion to place a bid advertisement for paving of Lake Road from Hwy 41 to Liebengood Road. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Bid Approval for paving for Emergency Services Building

Alderman Gregory made the motion to approve the bid from Rogers Group in the amount of 47,700 to pave the Emergency Services Building parking lot. Alderman Martin seconded.

Voting Aye: All
Voting No: None
Motion Carried.

Discussion of gas/sewer employee

Mayor Shaw reported he believed the utility department needed a third full-time employee to help with gas and sewer.

City Workshop

Alderman Harrison made the motion to schedule workshop for March 18, 2025, at 5:30 p.m.
Alderman Gregory seconded.

Voting Aye: All
Voting No: None
Motion Carried.

There being no further business to come before the board, Alderman Harrison moved for adjournment. Alderman Gregory seconded.

Voting Aye: All
Voting No: None
Motion Carried.

Mayor Tim Shaw

Kelly Rider, City Recorder