

City Meeting  
Of  
November 19, 2024

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:30 p.m., Tuesday, November 19, 2024. The meeting was held at City Hall.

**Invocation**

Bro. Dan Russell offered invocation. Mayor Shaw led the pledge of allegiance.

**Roll Call**

Present: Mayor Shaw, Alderman Gregory, Alderman Harrison, Alderman Martin, Vice Mayor Senft, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent:

**Approval of Minutes**

The minutes of October 29, 2024 were presented for approval or corrections.

Motion made by: Alderman Harrison

Second: Alderman Gregory

Voting No: None

**Motion Carried.**

**Citizens Comments**

Josh Reasoner

**Commissioners & Department Reports**

**Utilities:**

Mayor Shaw reported the gas department completed forty-six 811 locate tickets, 10 service order and replaced 2 valves.

Mayor Shaw reported the sewer department completed forty-six locate tickets, 5 service orders, replaced 2 pumps, and pumped three tanks due to bad pump and/or high sludge levels.

Mayor Shaw reported the fence at Pioneer Park has been worked on, grass cut at Pioneer Park, worked on basketball court at Pioneer Park, and cleaned the restrooms.

**Finance:**

Alderman Harrison reported we are still working with auditors on the special audit.

Park:

Alderman Harrison reported the basketball court pavement and striping are complete.

Alderman Harrison reported the Annual Gas Christmas Parade will be December 6, 2024. There will be cookies with Santa at Ridgetop Station Park to follow.

Streets:

Alderman Martin stated she has quotes for striping crosswalk at Watauga School and striping along Cobb Street. She would like to add these items to the agenda.

Fire:

Alderman Gregory reported the Pancake Breakfast had a good turn out and went well.

Planning and Zoning:

Vice Mayor Senft reported planning and zoning will meet Thursday night.

**Business Reports:**

City Recorder:

Kelly Rider reported the modems for Ridgetop Station Park have been ordered.

Attorney Freeman:

Attorney Freeman stated he had researched the statue for facilities for rehabilitation. He explained the statues and stated he would work with our city planner to work on drafting an ordinance.

**Mayor Comments:**

Mayor Shaw thanked Vice Mayor Senft and stated it had been an honor to serve with him and looks forward to working with the new board.

**Old Business:**

*Ordinance 2024-105, An Ordinance to Amend section 4-308 of the City of Ridgetop Municipal Code (Second Reading)*

Vice Mayor Senft made the motion to accept Ordinance 2024-105, An Ordinance to amend section 4-308 of the City of Ridgetop Municipal Code. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

**New Business:**

Swear in newly elected officials

Judge William Johnson swore in newly elected officials, Mayor Tim Shaw, Alderman Kristen Harrison and Alderman Dale Gilmore.

*Appoint Vice Mayor*

Alderman Gregory made the motion to appoint Kristen Harrison Vice Mayor. Alderman Martin seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Assign Commission positions*

Alderman Gregory made the motion to appoint the following positions:

Finance and Administration-Alderman Harrison

Public Works and Streets-Mayor Shaw

Parks and Recreation-Alderman Harrison

Planning and Zoning and Code Administration-Alderman Gilmore

Community and Economic Development-Alderman Martin

Utilities-Mayor Shaw

Fire and Police-Alderman Gregory

Alderman Gilmore seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Resolution 27-07, A Resolution to provide check signing authority for the City of Ridgetop's bank accounts*

Alderman Gregory made the motion to approve Resolution 27-07, A Resolution to provide check signing authority for the City of Ridgetop's bank accounts. Alderman Gilmore seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Bid Advertisement for Paving of Fire Hall Parking Lot*

Alderman Harrison made the motion to bid advertise for paving of fire hall parking lot.

Alderman Gregory seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Approve contract with OHM for Asset Management*

Alderman Gregory made the motion to approve contract with OHM for Asset Management for mapping. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Approve gas line installation for Plumel Lane*

Alderman Gregory made the motion to approve the gas line installation for Plumel Lane.

Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*City Workshop*

Alderman Harrison made the motion to cancel workshop for December 16, 2024, at 6:30 p.m.

Alderman Gregory seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*City Meeting*

Alderman Harrison made the motion to cancel city meeting for December 17, 2024, at 6:30 p.m.

Alderman Martin seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Add Items to the Agenda*

Alderman Martin made the motion to add crosswalk striping at Watauga School and Cobb Street striping to the agenda. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Cobb Street Striping*

Alderman Martin made the motion to accept the quote from Cedar Ridge Services in the amount of \$4,250 for striping the edging of Cobb Street. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Crosswalk Watauga School*

Alderman Martin made the motion to accept the bid from Cedar Ridge Services in the amount of \$1,500 to strip a pedestrian walkway on Lake Road. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

There being no further business to come before the board, Alderman Harrison moved for adjournment. Alderman Martin seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

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Mayor Tim Shaw

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Kelly Rider, City Recorder