

City Meeting
Of
October 29, 2024

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:33 p.m., Tuesday, October 29, 2024. The meeting was held at City Hall.

Invocation

Alderman Gregory offered invocation. Mayor Shaw led the pledge of allegiance.

Roll Call

Present: Mayor Shaw, Alderman Gregory, Alderman Harrison, Alderman Martin, Vice Mayor Senft, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent:

Approval of Minutes

The minutes of September 17, 2024 were presented for approval or corrections.

Motion made by: Alderman Martin

Second: Alderman Gregory

Voting Aye: All

Voting No: None

Motion Carried.

Citizens Comments

Don Oaks

Tony Reasoner

Commissioners & Department Reports

Utilities:

No report.

Finance:

Alderman Harrison stated Crosslin will present audit report tonight.

Park:

Alderman Harrison reported Morgan on the Rim event was smaller this year than last but was a good event. She thanked everyone for their participation and help to make the event possible.

Alderman Harrison reported the BBQ contest for Smoke on the Ridge was a success.

Alderman Harrison reported the Christmas Parade will be Friday, December 6, 2024 at 7:00 p.m.

Streets:

Alderman Martin stated she is awaiting traffic signs for installation.

Alderman Martin stated she has received a quote from Cedar Ridge Services for cross-walk markings and stripping on Cobb Street.

Fire:

Alderman Gregory gave the fire report with a total of 29 calls for the month of September.

Alderman Gregory reported the Fire Department will be holding a Pancake Breakfast Saturday, November 2 from 7-11 a.m.

Planning and Zoning:

Vice Mayor Senft reported planning and zoning is hoping to receive the subdivision regulation update from Tom Sommers and approve in the month of December.

Business Reports:

City Recorder:

Kelly Rider stated Public Entity Partners conducted a loss control survey on September 24, 2024, and we received a letter informing the city there were no loss control recommendations as a result of this survey.

Kelly Rider stated during the candidate forum a topic was discussed concerning speed bumps. She stated she had previously spoken with PEP concerning the liability/exposure back in the spring when this topic was brought up and had advised and shared with council, the speed bumps are not covered under our policy. Kelly Rider called again after the forum and received a loss control recommendation. Kelly stated she would like to read the council the recommendation as it requires a response from the council. The council agreed a response could be sent to PEP notifying them that the council had been notified and there was no intent of installing speed bumps at this time.

Kelly Rider reported a public records request was received on September 26, 2024, for the video recording of the city workshop on August 19, 2024, by Alderman Martin. The request has been made of Alderman Martin several times and has not been received of the city as of this date. The applicant has been notified that the city is still trying to obtain this record.

Attorney Freeman:

Attorney Freeman reported he will reach out again and try to contact the attorney for the triplex again to resolve the codes issue.

Mayor Comments:

Mayor Shaw stated he would like to give a special thanks to Chris and Lynn Lighton, Dale and Linda Gilmore, Kathy Meridith, Tommy Stratton, Alderman Gregory and Alderman Harrison for all their help with Morgan on the Rim.

Mayor Shaw stated he would like to say a special thanks to Chief Tony Reasoner, all firefighters, citizens and the community for their efforts, hard work and giving for the Hurricane Relief that was sent to the East Tennessee Communities.

Old Business:

No old business

New Business:

Crosslin CPA to present 2023-2024 Audit

Erica Saeger with Crosslin CPA presented the 2023-2024 audit findings.

Erica Saeger stated the board had two reports before them, one being the report to the Board of Mayor and Alderman results of the 2024 audit and the other being the Financial Statements for the Fiscal Year ended June 30, 2024.

Erica Saeger began with the report to the Board of Mayor and Board of Alderman results of the 2024 audit. She stated she would like to thank the city for the opportunity to serve as independent auditors and business advisors. She stated a direct line of communication between their firm is a very important part of the audit process and lastly to express her appreciation to Kelly and the team, they were prepared for the audit, ready when personnel arrived to begin the audit, and very responsive during the audit process. This was greatly appreciated.

Erica Saeger reported they have issued a draft unmodified opinion which is a clean opinion or the best opinion you can receive. She stated she would like to point out the State of Tennessee does have oversight responsibility for the audit and audit process, and we do sign a contract to audit, their firm and the city sign the contract to audit every year which was approved. She stated that each year they want to confirm to the city that they are independent with respect to the city.

Erica Saeger reported there were no disagreements with management. Erica Saeger reported they did not identify any fraudulent or illegal acts during the course of the audit nor were any reported to them by management or the board.

Erica Saeger reported there was one material weakness for year 2024 which is the same issue that has been reported since 1998. She reported there is a brief update on this in the financial report.

Erica Saeger asked that they now turn to the Financial Statements. Erica explained the financial statements and the difference between reports.

Erica Saeger explained that the Federal Grant funds exceeded 750,000 by about 5,000 above the reporting threshold causing a special audit with one single audit with one major program audit to be needed.

Alderman Harrison made the motion to accept the 2023-2024 audit and to approve \$4,500 for Crosslin to prepare a single audit with one major program. Vice Mayor Senft seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Approve extension of Long-Term Service Agreement with Tennessee Gas Pipeline Contract Number 1361-FTGSTGP

Vice Mayor Senft made the motion to approve the extension of the long-term service agreement with Tennessee Gas Pipeline Contract Number 1361-FTGSTGP. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Approve extension of Long-Term Service Agreement Gas Storage Agreement Contract Number 2080-FSMATGP

Vice Mayor Senft made the motion to approve the extension of long-term service agreement gas storage agreement contract number 2080-FSMATGP. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Ordinance 2024-105, An Ordinance to Amend section 4-308 of the City of Ridgetop Municipal Code (1st Reading)

Alderman Martin made the motion to accept Ordinance 2024-105, An Ordinance to amend section 4-308 of the City of Ridgetop Municipal Code. Alderman Gregory.

Voting Aye: All

Voting No: None

Motion Carried.

Gas Valve Replacement

Vice Mayor Senft made the motion to approve \$90,000 to replace the remaining 4 gas valves to

complete the project. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

Motion Carried.

City Workshop

Alderman Harrison made the motion to schedule workshop for November 18, 2024, at 6:30 p.m.

Alderman Martin seconded.

Voting Aye: All

Voting No: None

Motion Carried.

There being no further business to come before the board, Alderman Harrison moved for adjournment. Alderman Gregory seconded.

Voting Aye: All

Voting No: None

Motion Carried.

Mayor Tim Shaw

Kelly Rider, City Recorder