

City Meeting  
Of  
April 19, 2022

Mayor Shaw called the meeting of the Mayor and Board of Alderman to order at 6:30 p.m., Tuesday, April 19, 2022. The meeting was held at City Hall.

**Invocation**

Alderman Rider offered invocation. Mayor Shaw led the pledge of allegiance.

**Roll Call**

**Present:** Mayor Shaw, Alderman Harrison, Alderman Deweese, Alderman Rider, Kelly Rider, City Recorder, Attorney Russell Freeman

**Absent:** Vice Mayor Reasoner

**Approval of Minutes**

The minutes of March 15, 2022 were presented for approval or corrections.

Motion made by: Alderman Rider

Second: Mayor Shaw

Voting Aye: All

Voting No: None

**Motion Carried.**

**Citizens Comments**

Don Oaks-Sewer service request

**Commissioners & Department Reports**

**Utilities:**

Mayor Shaw gave the utility report. Mayor Shaw reported 6 I/I issues were completed, pumped 9 sewer tanks, repaired roof at restrooms at pioneer park, mowed grass at both parks, completed 51 locates and preparing for 2022 state inspection and reports.

**Finance:**

Alderman Harrison stated it is budget time.

**Park:**

Alderman Harrison reported approximately 280 children attended the Easter Egg Hunt. She gave a big thanks to Cecil Smith and everyone who donated items and volunteered their time.

Streets:

Mayor Shaw stated Tinnin Road needs pothole repaired. He stated we are waiting for homeowner to look about a repair to ditch first.

Mayor Shaw reported bid results for Dyer Lane were received however he believes there needs to be additional work before repairs to paving is made.

Mayor Shaw stated Baxter Lane will need to be rebid.

Mayor Shaw stated Bob Murphy understands Lake Road and Liebengood Road must be repaired according to specifications.

Mayor Shaw reported Red Oak Ct. needs to be reviewed for ditch and culvert system to be installed and further discussion to be had.

Mayor Shaw stated preliminary estimated have been received for Shedden Road. The next step will be to survey property lines and obtain temporary easements.

Fire:

Alderman Deweese gave the fire report. He reported a total of 27 calls for the month. Alderman Deweese reported one firefighter completed a grain and bin rescue course.

Mayor Shaw stated they transported the ladder truck to North Carolina for testing.

Planning and Zoning:

Alderman Rider reported a major home occupation request was brought before the zoning appeals board. The board voted to deny the request.

**Business Reports:**

City Recorder:

No Report.

Attorney Freeman:

Attorney Freeman reported Premier Builders had agreed to install gas main service at Browning Estates by a written letter. Attorney Freeman recommended the letter be placed on the agenda for the planning and zoning board for amendment to the plat.

**Mayor Comments:**

No Comment.

**Old Business:**

*Ordinance 2022-101, Amend Ordinance 2003-101 Requiring Public Advertising and Competitive Bidding*

Alderman Harrison made the motion to accept Ordinance 2022-101, An Ordinance to amend Ordinance 2003-101 as amended, the purchasing requirements of the City of Ridgetop, to include revised limits of authority and short-term lease period. Alderman Rider seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

**New Business:**

*Full-time utility worker*

Mayor Shaw made the motion to hire Justin Hallman as full-time utility worker at the rate of \$19.00 per hour. Alderman Rider seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Part-time office staff*

Mayor Shaw made the motion to hire Amber Mathis as part-time city clerk at the rate of \$16.00 per hour. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Bid Approval Grass Cutting*

Mayor Shaw made the motion to accept mowing bid contract with Brandon Hinkle at the rate of \$1000 per mowing. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Bid Approval for Culvert Repair with PVC fold and form lining*

Mayor Shaw made the motion to accept bid for culvert repair with fold and form lining from Walker Building Group, LLC. in the amount of \$56,005 for Greer Road, Read Oak and Highland Drive. Alderman Rider seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Employee Pay Raises*

Mayor Shaw made the motion to increase salaries to the rate stated effective July 1, 2022, as follows: Kelly Rider \$36.00, Jannet Beasley \$22.00, Brian Dean \$27.00 and Dan Seeback \$25.00 Alderman Harrison seconded.

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...abstain

Mayor Shaw...yes

**Motion Carried.**

*Utility Manager*

Mayor Shaw made the motion to name Brian Dean as utility manager. Alderman Rider seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Ordinance 2022-102, Adopting the Annual Budget (and tax rate) for fiscal year beginning July 1, 2022 through June 30, 2023*

Alderman Rider made the motion to accept ordinance 2022-102 Adopting the Annual Budget (and tax rate) for the Fiscal Year Beginning July 1, 2022 through June 30, 2023. Mayor Shaw seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Resolution 21-04, Surplus Picnic Tables*

Mayor Shaw made the motion to accept Resolution 21-04, A Resolution declaring certain property surplus to the needs of the City of Ridgetop, Tennessee, and calling for its disposal by selling online auction or any other reasonable manner. Alderman Deweese seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Bid Advertisement for Administrative and Engineering Services ARPA Grant*

Mayor Shaw made the motion to bid advertise for Administrative and Engineering Services for ARPA Grant. Alderman Rider seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Add to agenda*

*Ordinance 2022-103, Ordinance 2022-103, An Ordinance amending Ordinance 2016-112 An Ordinance to establish rules and regulations for employees of the City of Ridgetop*

Mayor Shaw made the motion to add Ordinance 2022-103, An Ordinance Amending Ordinance 2016-112, An Ordinance Establish Rules, and Regulations for employees of the City of Ridgetop, Tennessee, in accordance with Title 4, of the charter of the City of Ridgetop.

Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

*Ordinance 2022-103, An Ordinance amending Ordinance 2016-112 An Ordinance to establish rules and regulations for employees of the City of Ridgetop*

Mayor Shaw made the motion to accept Ordinance 2022-103, An Ordinance Amending Ordinance 2016-112, An Ordinance Establish Rules and Regulations for employees of the City of Ridgetop, Tennessee, in accordance with Title 4, of the charter of the City of Ridgetop.

Alderman Harrison seconded.

Alderman Deweese... no

Alderman Harrison...yes

Alderman Rider...yes

Mayor Shaw...yes

**Motion Carried.**

*Workshop*

Alderman Harrison made the motion to schedule a workshop for May 16, 2022, at 6:30 p.m.

Alderman Deweese seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

There being no further business to come before the board, Alderman Shaw moved for adjournment. Alderman Harrison seconded.

Voting Aye: All

Voting No: None

**Motion Carried.**

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Mayor Tim Shaw

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Kelly Rider, City Recorder