

# City Meeting Of January 19, 2021

Mayor Bollinger called the meeting of the Mayor and Board of Aldermen to order at 7:00 p.m., Tuesday, January 19, 2021. The meeting was held at City Hall.

## **Invocation**

Alderman Rider offered invocation. Mayor Bollinger led the pledge of allegiance.

Mayor Bollinger stated the Board of Mayor and Alderman for the City of Ridgetop, Tennessee, has determined that meeting electronically is necessary to protect public health, safety and welfare of Tennesseans and the citizens of Ridgetop in light of the coronavirus and that pursuant to Executive Order No. 16, 34, 51, 60 and 71 issued by Governor Lee for State of Tennessee on the 20<sup>th</sup> day of March 2020, the Board of Mayor and Alderman is conducting its meeting electronically having given clear notice of the meeting agenda and how the public can access the meeting electronically at a time and location reasonably accessible to all members of the public.

## **Roll Call**

Present: Mayor Bollinger, Alderman Deweese, Alderman Harrison, Alderman Rider, Alderman Shaw, Kelly Rider, City Recorder, Attorney Russell Freeman

Absent:

## **Approval of Minutes**

The minutes of December 15, 2020 were presented for approval or corrections.

Motion made by: Alderman Deweese

Second: Alderman Rider

Mayor Bollinger...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

Alderman Deweese...yes

**Motion Carried.**

## **Commissioners & Department Reports**

Utilities:

No Report.

Finance:

No Report.

Park:

Alderman Harrison reported the park board did not meet in January.

There was a water main break at Ridgetop Station Park and the water has been shut off to the park.

Streets:

No Report.

Fire:

Alderman Deweese gave the fire report.

Alderman Deweese reported the Red Cross Blood Drive was successful.

Alderman Deweese announced the Fire Department will be hosting the Annual Chili Supper in February.

Planning and Zoning:

Alderman Rider reported the preliminary plat was approved for Browning Estates subdivision. Alderman Rider reported the final plat request is on the agenda for this month.

**Business Reports:**

City Recorder:

Kelly Rider reported the electrical for the utility buildings should be connected within the week.

Kelly Rider reported Dudney Fox will be preparing a change order for the sewer emergency repair.

Attorney Freeman:

Attorney Freeman updated the council on the abandoned car behind the emergency services building.

**Mayor Comments:**

No Comment.

**Old Business:**

No Old Business

**New Business:**

*Resolution 21-01, Adopting Plan of Service for Annexation of 2049 Liebengood Road*

Alderman Rider made the motion to accept Resolution 21-01, A Resolution adopting plan of service for annexation of 2049 Liebengood Road by the City of Ridgetop, Tennessee.

Alderman Shaw seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

*1<sup>st</sup> Reading*

*Ordinance 2021-101, Ordinance to Zone 4.2 Acres Low Density Residential-Agricultural (R-1A) District, for 2049 Liebengood Road*

Alderman Rider made the motion to accept Ordinance 2021-101, An Ordinance to zone 4.2 acres Low Density Residential-Agricultural (R-1A) District, for 2049 Liebengood Road.

Alderman Shaw seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

*1<sup>st</sup> Reading*

*Ordinance 2021-102, Ordinance to Annex Property at 2049 Liebengood Road, specifically identified as Robertson County Map 133, Parcel 25.00*

Alderman Deweese made the motion to accept Ordinance 2021-102, An Ordinance to Annex Property at 2049 Liebengood Road, specifically identified as Robertson County Map 133, Parcel 25.00. Alderman Shaw seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

*1<sup>st</sup> Reading*  
*Ordinance 2021-103, Municipal Floodplain Zoning Ordinance*

Alderman Rider made the motion to accept Ordinance 2021-103, An Ordinance adopting for the purpose of amending the Town of Ridgetop, Tennessee Municipal Zoning Ordinance Development within the Corporate Limits of Ridgetop, Tennessee, To Minimize Danger to Life and Property Due to Flooding, and to Maintain Eligibility for Participation in the National Flood Insurance Program. Alderman Shaw seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

*Bid Approval for Sewer Flow Meter*

Alderman Shaw made the motion to accept the W. Anderton Company bid in the amount of \$6781 for Siemens/Danfoss flow meter.

Alderman Deweese seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

*Establishing board/committee to re-establish police department*

Mayor Bollinger asked Kelly what the procedure would be to establish a board or committee to re-establish the police department. Kelly Rider stated she would need to reach out to MTAS for further direction. Attorney Freeman stated this would be based on our charter. Attorney Freeman stated the Mayor and Board of Alderman has the authority to establish boards such as park and planning and zoning. Attorney Freeman stated best he recalls the charter is pretty clear the fire and police are a function of the Mayor and Board of Alderman not a sub-board such as planning and zoning. Attorney Freeman stated all votes to have a police department, run its operation and its function in his opinion on short read is the responsibility of Mayor and Board of Alderman. He stated he would be glad to look back at the charter at your request to see that he is accurate.

Mayor Bollinger stated he did think there was some value in adding an advisory board right now to do research for law enforcement grants and the availability of things but that abbreviates the process by responsibility of this board. He asked Attorney Freeman how we are to proceed.

Mayor Bollinger stated next meeting would be intent discussion. He asked Attorney Freeman to look into the charter further for next month's discussion.

#### *Citizens Comments in public meeting*

Council discussed citizens comments for the future and would like to add to next month's agenda for further discussion and rules.

#### *Appoint Planning and Zoning Members*

Mayor Bollinger appointed Melvin Christian, Michael Atkinson, John Senft, Dan Russell and Sarah West to the Planning and Zoning Board.

#### *Appoint Zoning Appeals Member*

Alderman Rider made the motion to re-appoint Joe Summar to the Zoning Appeals Board.

Alderman Shaw seconded.

Alderman Rider...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Shaw...yes

Mayor Bollinger...yes

**Motion Carried.**

#### *Temporary hire of Inventory Officer to do a complete inventory of all city equipment and property*

Mayor Bollinger stated he believed it had been about two years since the city had done a complete inventory.

Alderman Rider stated typically the city had not hired someone to complete inventory in the past from outside. The Board of Mayor and Alderman volunteer to help the employees complete the inventory and this helps to save the city money. Alderman Deweese agreed.

Kelly Rider stated she did not believe a lot will have changed since the last inventory.

Mayor Bollinger stated he would like to discuss this further in the next workshop.

*Establish new beer board*

Council postponed for further discussion at next month's workshop.

*City Roads, culverts, and signs, general traffic maintenance*

Mayor Bollinger asked Dan Seebach if they have a target list of priority items that is being worked on. Dan Seebach stated they do not have a list at this time. They are working on assisting with the new street signs being installed. They are ordering new speed limit signs. He believed Brian had proposed discussion with the board on reviewing speed limits in certain areas such as subdivisions and cul-de-sacs.

Mayor Bollinger reported County Mayor Vogle had discussed street signs being stolen across the county.

*Continuation of Walk to School Grant*

Mayor Bollinger gave an update of the Walk to School Grant.

*Sewer System Concerns*

Mayor Bollinger asked Attorney Freeman if the letter submitted by Dr. Causey referencing responsibility for the maintenance of the sewer pump and tank serving Watauga School would be binding.

Attorney Freeman stated the letter would not be legally binding.

Mayor Bollinger stated he would get with Dudney Fox and Dr. Causey to schedule a meeting to discuss this further.

*Request to accept Ridgetop Station Subdivision Phase 1 and Phase 2 streets*

Alderman Rider made the motion to defer action to the request of Ridgetop Station Phase 1 and Phase 2 Streets upon further documentation being submitted.

Alderman Shaw seconded.

Alderman Rider...yes

Alderman Harrison...yes

Alderman Deweese...yes

Alderman Shaw...yes

Mayor Bollinger...yes

**Motion Carried.**

### *Utility Employee New Hire*

Mayor Bollinger updated council on the interview process. One applicant was from Iowa and one from Greenbrier. Mayor Bollinger stated the applicant from Iowa had more experience and was a volunteer firefighter and EMT but would require additional time if accepting the position to relocate. He stated the applicant from Greenbrier could be available in 2 weeks.

Alderman Harrison stated she thought the city should send a letter of intent and allow him to respond to the letter accepting or denying the job.

Alderman Shaw made the motion to offer Clint Daniels the position with the following stipulations, City to send a letter of intent offering \$18.00 per hour with a response requested by close of business on Monday, January 25, 2021 and if position accepted to be on the job 30 days from date of acceptance. If Mr. Daniels denies the offer the position will be offered to the second candidate for \$18 per hour and to be on the job 15 days from date of acceptance.

Alderman Deweese seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

### *Utility Building*

Alderman Deweese made the motion to amend contract with change order to add 4 additional loads of stone up to \$2500. Alderman Shaw seconded.

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

Mayor Bollinger...yes

**Motion Carried.**

### *Sewer Extension Highland Ave*

Alderman Rider made the motion for Dudney Fox to proceed with sewer extension study.

Alderman Shaw seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Rider...yes

Alderman Shaw... yes

Alderman Harrison...yes

**Motion Carried.**

*Workshop*

Alderman Rider made the motion to schedule a workshop for February 15, 2021 at 6:00 p.m.

Alderman Harrison seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Rider...yes

Alderman Shaw...yes

Alderman Harrison...yes

**Motion Carried.**

There being no further business to come before the board, Alderman Rider moved for adjournment. Alderman Deweese seconded.

Mayor Bollinger...yes

Alderman Deweese...yes

Alderman Harrison...yes

Alderman Rider...yes

Alderman Shaw...yes

**Motion Carried.**

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Mayor Bollinger

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Kelly Rider, City Recorder