

City of Ridgetop  
1730 Hwy 41 S, Ridgetop TN 37152

**Draft Authorization**

I (we) hereby authorize City of Ridgetop hereinafter called Company, to initiate debit entries to my (our) account indicated below and the financial institution named below, hereinafter called Financial Institution, to debit the same to such account for monthly sewer/gas payments. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. In the event of an erroneous or duplicate entry, I hereby authorize COMPANY to credit my account indicated below to correct any error made.

Name of Financial Institution	
Routing Number	
Account Number	
Type of Account (Checking or Savings)	
Start Date	
Frequency	

If the debit is recurring and the date of the debit falls on a non-banking day, the debit will hit your account on the next banking day and will not hit your account prior to the authorized date.

**Note:** For varying amounts the company must send, based on the *NACHA Operating Rules*, written notification of the amount and the date on or after which the transfer will be debited at least ten calendar days in advance of the debit. If the date varies, the *Rules* state that the Originator must send the Receiver notification of new date at least seven calendar days in advance of the debit.

This authority is to remain in full force and effect until Company has received written notification from me (or either of us) of its termination in such time and manner as to afford Company and Financial Institution a reasonable opportunity to act on it.

\_\_\_\_\_  
Print or Type Individual Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please Attach Copy of Voided Check to This Form**